

Cooke County Appraisal District
201 N. Dixon
Gainesville, TX 76240
940-665-7651

BOARD OF DIRECTORS
Minutes for BOD Meeting
Wednesday, December 16, 2021

Present: Joe Knight, Jim Collins, Jerry Fleitman and Nathan Dempsey. Nancy Brannon was absent. Also, present was Chief Appraiser Doug Smithson.

Public Comments: There were none.

Review and approve the minutes: Motion was made by Nathan Dempsey to approve the minutes as presented. Jim Collins seconded the motion. Motion passed 4-0.

Review payment of bills: The bills were reviewed and discussed.

Review financial statements: Financial statements were reviewed and discussed.

Action Items:

- A. Discussion and possible action regarding Collection contracts.** The board signed and approved the Collection contracts. Jim Collins made the motion to approve the contracts as presented. Nathan Dempsey seconded the motion. Motion passed 4-0.
- B. Discussion and possible action regarding 25.25b Corrections to the roll.** There were none.
- C. Discussion and possible action regarding investments.** The 2020 audit was performed in July 2021. The collection budget had reserves in the amount of \$40,745. Jerry Fleitman made the motion to invest the money into a CD. Jim Collins seconded the motion. Motion passed 4-0.
- D. Discussion and possible action regarding 2021 reserves.** The 2021 audit will be performed in May of 2022. Jerry Fleitman made the motion to keep any 2021 reserves. Jim Collins seconded the motion. Motion passed 4-0.
- E. Discussion and possible action regarding the employee policy manual.** The employee manual was last reviewed in 2005 to raise the per diem from \$24 to \$35. Due to high cost of the living, the per diem was reviewed. Nathan Dempsey made the motion to raise the amount to \$40 per day. Jerry Fleitman seconded the motion. Motion passed 4-0.
- F. Discussion and possible action regarding the Chief Appraiser evaluation.** The board entered into executive session at 5:50 p.m. to discuss the evaluation. The board entered into open session at 6:19 p.m. There was no action taken.

Discussion item:


A. Chief Appraiser report.

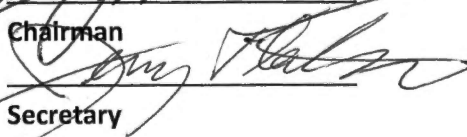
The TAAD Conference is in February and deadline to register is Jan 22, 2022.

The Property Value Study for 2022 is in progress.

Tax bills went out in October and the collection department is busy.

Meeting Adjourned.



Chairman

Secretary